



K.RAMAKRISHNAN
COLLEGE OF ENGINEERING
An Autonomous Institution

Permanently Affiliated to Anna University Chennai, Approved by AICTE New Delhi,
ISO 9001:2015, 14001:2015 certified institution, Accredited by NBA and with A grade by NAAC
Samayapuram, Tiruchirappalli – 621 112, Tamilnadu, India.



IQAC MEETING MINUTES

2023-2024

Meeting 12:

1/6/23

Circular

IQAC Meeting is Scheduled today 1/6/23 (Thursday) at 11.00 AM. IQAC Members, Heads and Criteria-3 Incharges (NBA) of all departments are informed to attend.

The agenda of the Meeting is as follows

1. Review of the Previous Meeting
2. Co-PO Assessment and Attainment Process (Batch wise)
3. Contents of Course file
4. Active Learning Pedagogies & Innovative Teaching Tools (Course wise)

Principal / IQAC Chairman.

Minutes of Meeting:

1. PAC Members responsibilities & discussion of Co-PO - BTL - PI. - HOD & PAC
2. Incharges explained the assessment process and attainment process. - HOD
3. Theory Course file and Laboratory Course file Contents was discussed. - HOD
4. Discussion of methods of learning pedagogies and teaching Tools was discussed. - Course Co-ordinator

IQAC chairman insisted to prepare Competency and performance indicators programme wise and presentation should be executed from 28/6/23. Schedule to be prepared.

Members presents:

1. Dr. D. SRINIVASAN:
2. R. Kanaraj
3. Dr. K. Prayadarshini - kg sh
4. Dr. H. Ramakrishnan - H.T.
5. J. Jyabail - G. GABRIEL SANKHESH KUMAR
6. Dr. C. Jeyadasini - C. Jeyal
7. Dr. B. Jeyaraj - B. Jeyaraj
8. Dr. S. Marikandan -
9. R. SARIKUMAR -
10. S. SIVANANTHAN -
11. M. Edwin Anthony Raj -
12. Dr. A. Sridharan -
13. G. USHA DEVI -
14. Dr. V. Kanner -
15. A. Subramaniya Siva -

Meeting B:

CIRCULAR

IOAC Review Meeting is Scheduled today 27/7/23 (Thursday) at 11.30 PM. IOAC Members, Heads are informed to attend the Meeting.

Agenda of the Meeting is as follows

1. Review of previous Meeting
2. ADAR 21-22, Review and ADAR 22-23 preparation / Progress of 23-24
3. Discussion of work load (Start of Semester) & Course file preparation
3. Discussion about placement
4. Criteria wise focus on academic activities

Principal / IOAC Chairman

[Signature]
27/7

Minutes of the Meeting:

1. Discussion of OBE practice & follow up.
2. The activities criteria wise was discussed and suggestions were placed regarding the consultancy, Research proposals count to be increased.
3. work load & Course file preparation were finalised by HOD's.
4. Placement details department wise was discussed.
5. plan for academic activities department wise was discussed.

Members Present:

1. Dr. K. Piyadasini - *[Signature]* 27/7/23
2. Dr. R. KAMARAJ - *[Signature]*
3. Dr. T. N. RITHYA - *[Signature]*
4. Dr. M. Maheswari - *[Signature]* 27/7/23
5. Ms. M. Nivetha - *[Signature]* 27-7-23
6. Ms. E. Elamathi - *[Signature]* 27/7/23
7. Ms. J. Priyadarshini - *[Signature]* 27/7/23
8. Dr. G. Kalpanadevi - *[Signature]* 27/7/23
ECF
9. Mrs. V. SUSHITHA AP/MBA - *[Signature]* 27/7/23
10. Dr. A. SRAJANICA, Chem - *[Signature]* 27/7/23

Meeting: 14

CIRCULAR

IOAC Review Meeting is Scheduled today 5/10/23 (Thursday) at 12.30 PM. IOAC Members, Heads are informed to attend the meeting.

Agenda of The Meeting is as follows.

1. Review of previous meeting.
2. AOAR 22-23 preparation
3. Discussion about Academic audit of the forthcoming academic year.
4. Placement activities
5. Criteria wise analysis of activities 23-24.

PRINCIPAL / IOAC CHAIRMAN *[Signature]*

Minutes of The Meeting

1. Department wise AOAR 22-23 details were presented by the Corresponding dept. IOAC Coordinators.
2. Review of Academic audit of the previous year, ATR was discussed and plan for Academic audit for 23-24.
3. Training and placement details were presented by the placement Coordinator.
4. Review of 23-24 activities till date was presented by the Coordinators.

Members Present

- 1.
- 2.
3. Dr. G. Kalpanadevi - *[Signature]*
4. Mrs. N. Srividhya - *[Signature]* 5/10/23
5. Mrs. M. R. Nithya - *[Signature]* 5/10/23
6. Dr. R. Anulraj - *[Signature]* 5/10/23
7. D. Swathi - *[Signature]* 5.10.2023.
8. J. Priyadharshini - *[Signature]* 5/10/23.
9. P. GABRIEL SANTHOSH KUMAR - *[Signature]* 5/10/2023
10. Dr. A. Kanmozhi - *[Signature]* 5/10/23
11. Dr. S. Beetha Mary - *[Signature]* 5/10/23
12. Dr. M. Edwin Antony - *[Signature]*
13. M. Premalatha - *[Signature]* 5/10/23
14. R. PANDARAJAN - *[Signature]*
- Dr. Jafrey D - *[Signature]*

Meeting 15.

CIRCULAR.

30/10/23

Discussion of Criteria wise details execution with assessment Criteria. IDAC Members are informed to attend the meeting.

Agenda of the Meeting is as follows:

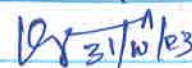
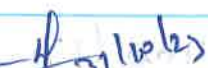
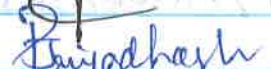
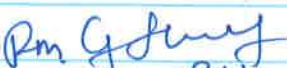
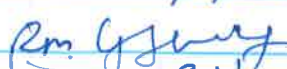
1. Review of previous Meeting
2. Contd of AOR 22-23 presentation
3. Placement activities
4. Teaching & Learning
5. 4 yrs Practice Test and book distribution for 1 year Students.

PRINCIPAL / IDAC CHAIRMAN.

Members Present. (30/10/23)

1. Dr. E. Hemalatha / AP / PHY - ~~Hemalatha~~ 30/10/23
2. M. Premalatha / AP / Eng - M. Premalatha 30/10/23
3. S. Namathi / AP / AIDS - ~~S. Namathi~~ 30/10/23
4. S. Rajeswari / AHOD / IT - ~~S. Rajeswari~~ 30/10/23
5. G. Ushadevi / AHOD / AIDS - ~~G. Ushadevi~~ 30/10/23
6. M. M. Nivetha / AP / AIDS - M. M. Nivetha 30/10/23
7. Ms. J. priyadarshini AP-IT - J. priyadarshini 30/10/23
8. Mrs. M. R. Nithya, AP- CSBS. - M. R. Nithya 30/10/23
9. Dr. A. KANIMOZHI, AP/HBA - ~~Dr. A. KANIMOZHI~~ 30/10/23
10. Dr. H. RAMAKRISHNAN AP/Mech - H. T. 30/10/23
11. Dr. R. Anulraj, AP/EEE - ~~Dr. R. Anulraj~~ 30/10/23
12. A. Subramaniya Siva, AP/AHOD/EEE - ~~A. Subramaniya Siva~~ 30/10/23
13. P. Krishnamoorthy Librarian - ~~P. Krishnamoorthy~~ 30/10/23
14. Dr. P. Sugapriya / AP / Maths - P. Sugapriya 30/10/23
15. Dr. JEFFREY DANIEL JAMESD / AP/MECH - ~~Dr. JEFFREY DANIEL JAMESD~~ 30/10/23
16. Dr. K. Dhayalini P/EEE - ~~Dr. K. Dhayalini~~ 30/10/23
17. Mrs. M. Anandha AP/EEE - ~~Mrs. M. Anandha~~ 30/10/23

Members present (31/10/23)

1. Dr. A. KANIMOZHI -  31/10/23
2. Ms. M. Nivetha / AP / AIDS -  31/10/23
3. Mrs. G. Ushadevi, AHOD / AIDS -  31/10/23
4. Mrs. N. Sividhya, APECE -  31/10/23
5. S. Rajeswari, AP / IT -  31/10/23
6. J. priyadharshini, AP-IT -  31/10/23
7. M. R. Nithya, AP-CSBS - M. R. N.  31/10/23
8. Dr. E. Hemalatha / AP / PHY -  31/10/23
9. Dr. R. Anulraj, AP / EEE -  31/10/23
10. P. KRISHNAMOORTHY Library -  31/10/23
11. Dr. Rm. Gnana murthi, Asp / chemistry -  31/10/23
12. A. Subramaniya Siva, AP / AHOD / EEE -  31/10/23
13. A. Namathi, AP / AIDS -  31/10/23
14. M. Priyalatha, AP / English -  31/10/23
15. Dr. Rm. Gnana murthi, ASP / chemistry -  31/10/23

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1. Dr. A. KANIMOZHI -  31/10/23

2. Mrs. M. R. Nithya -  31/10/23

3. J. priyadharshini -  31/10/23
4. S. Rajeswari -  31/10/23
5. G. Ushadevi -  31/10/23
6. Dr. R. Anulraj, AP / EEE -  31/10/23
7. A. Subramaniya Siva, AP / AHOD / EEE -  31/10/23
8. P. KRISHNAMOORTHY - Library -  31/10/23
9. Dr. G. Kalpanadevi -  31/10/23
10. A. Namathi - AP / AIDS -  31/10/23

Meeting - 16

3/4/24

CIRCULAR

Discussion of DCC Members / Roles and Responsibilities is planned in IDAC at 2.30 PM. Hence all department DCC Heads / Team Members are informed to attend.

PRINCIPAL / IDAC CHAIRMAN.

Agenda:

1. To discuss about DCC-Head / Team Members. (Dept. Head)
2. Roles and Responsibilities of DCC
3. Conduction of DCC Meeting as per Schedule.
4. Question Bank Securing / BTL Verification

Minutes of the Meeting

1. Discussion of DCC - check list for all departments - R 2023 Regulations
 - Domain wise discussions to be carried out by DCC Members.
 - Each DCC - 15 Subjects
 - Checklist to be discussed and minutes to be recorded.
 - Dependent level. / BOS Completions (Offline)
 - Formats to be followed / Starting from Agenda.
 - Minutes to be Recorded.
 - Academic process → DCC.
 - Question bank w.r.to BTL level.
 - Earlier Qn. bank preparation for all Subjects.

Members Present (3/4/24)

1. Dr. R. KAMARAS - R. Kamara
2. Dr. K. PRIYADARSHINI - 19.8.24
3. Dr. K. Dhayalini - 3/4/24
4. R. S. [R. S. DHANARAJ, AP/AI&DS] - DCC Head (Data Storage & Processing)
5. [G. USHA DEVI, AP/AI&DS] - DCC Head Emerging Computing AI&DS
6. P. S. [Dr. P. Shanmuga Priya, AP/CSBS]
7. P. S. [P. S. SIVAMALAR, AP/CSBS]
8. Dr. A. SIVASUBRAMANIAM / Chemistry - DCC
9. Dr. E. Hemalatha / PHYSICS
10. Ananthi [Ananthi R K AP/AI&DS - DCC Head Communication and Security]
11. M. Karthik, AP/AI&DS - DCC head / Data Engineering
12. A. DURGA DEVI, AP/EEE - DCC Head / Electronics (Instrumentation Engineering)
13. Dr. R. ARULRAJ, AP/EEE - DCC Head / Power System Engineering.
14. H. S. P. RICHARD, AP/EEE - DCC Head / Power Electronics & Drives.
15. S. Jagadeeswarar AP/AI&ML DCC Head - Intelligent Computing
16. Dr. A. KANIMOZHAI AP/MBA DCC / CSBS - Head
17. M. SANTHOSH KUMAR AP/IT DCC Head - Software Development
18. Dr. G. Kalpanadevi (ECE) - DCC Head - ECE - Communication Systems
19. Dr. S. N. PRASAD (English) DCC Head. English.
20. M. RAVICHANDRAN / MECHANICAL / MANUFACTURING

22. ~~C. Jay~~ [N. Nani Maran] / Mechanical - Thermal domain.
23. ~~R. Srin~~ [K. Anandh] / IT - Data Communication & Networking
24. ~~C. Jay~~ [Dr. C. Jayashree] / ECE - DCE - Electronics domain.
25. ~~R. Srin~~ [R. Gayana] / IT - Computational Intelligence.
26. ~~S. Srin~~ [S. Srin] / CSE - Computing Essentials & Intelligent

Meeting: 16

15/5/24

CIRCULAR

IOAE Meeting is Scheduled on 15/5/24 at 11.45 AM. Heads of all departments and Dept. IOAE Coordinators are informed to attend the meeting.

Venue: Principal Cabin

Agenda.

1. Discussion of AOAR 22-23 Report, presentation and submission.
2. Review of the Academic Audit analysis and action taken.
3. Action to be taken based on the SWOT analysis during the Internal and External academic audit.

Minutes of the Meeting.

- S.No. 1. AOAR 2022-2023 report was presented and analysis was done department wise.
- S.No. 2. Internal academic audit and External academic audit review analysis was done based on the (The external experts suggestions and comments (Enclosed: Audit file).

- S.No. 3. Based on the SWOT analysis, an action plan is to be followed for
- 1) Industry Tie up - MoU
 - 2) Funded projects - To focus.
 - 3) Placements Higher Package, based
 - 4) Consultancy.
 - 5) Entrepreneurship
 - 6) Centre of Excellence

Members Present.

1. A. Premakumaran AP/HABA - Premakumaran 15/5/24
2. Dr. E. Umaketha AP/PHY - Umaketha 15/5/24
3. J. Prayadharshini AP-IT - Prayadharshini 15/5/24
4. S. Sathi AP/CSE - Sathi 15.5.2024
5. P. Bhavani AP/AI&DS/AIML - P. Bhavani 15/5/24
6. Dr. G. Kalpanadevi / ECE - Kalpanadevi 15/5/24
7. L. AMUDHA, AP/CSE - L. Amudha 15/5/2024
8. Dr. S. K. JESUDASS, AP/ICHE - Dr. S. K. J. 15/5/24
9. N. R. NAGARATHAN, AP/ECE - N. R. N. 15/5/24
10. A. Subramaniya Siva, AP/EEE - A. S. S. 15/5/24
11. Dr. H. Ramakrishnan, AP/Mech - Dr. H. R. 15/5/24
12. Dr. J. Sasi Devi, AP/CSBS - J. S. D. 15/5/24
13. Mrs. M. R. Nithya, AP/CSBS - M. R. N. 15/5/24